



Winter Island Yacht Yard
SPRING 2024 WORK REQUEST
INSIDE STORAGE CUSTOMER

RO#

Due: March 23, 2024

OWNER'S NAME BOAT NAME

EMAIL: PHONE:

KEY LOCATION/COMBO# MARINA/MOORING CO. NAME

MOORING COORDINATES MOORING /DOCK/SLIP #

REQUESTED LAUNCH DATE: WIYY DELIVER BOAT TO MOORING/SLIP: Yes No

NOTE: All work on boats stored inside will be done by WIYY. Please check any additional tasks you would like us to complete.

- Please add notes below for tasks not listed

STANDARD SERVICES FOR INSIDE STORAGE CUSTOMERS:

- Bottom prep/paint with Antifouling paint (includes underwater and running gear where applicable)
Clean/Wax Hull, from rail down (compound if needed)
Prep/Re-Coat Exterior Brightwork (Varnish/Cetol)
Perform basic spring engine service: Batteries, internal and external anodes, fluids, impellers, filters, belts, prop, steering, throttle/shift linkages, run up, etc.)
Perform basic spring genset service (where applicable: Anodes, fluids, filters, load test)
Inspect/test all boat systems for operation: Potable water, sanitation, climate control, refrigeration, propane/CNG, washdown and bilge pumps, scuppers
Reinstall/Test electronics
Reinstall Canvas

PAINTING

- Strip Bottom
STD Prep/Paint Bottom
Prep/Paint Boot Stripe
STD Prep/Paint Running Gear and Underwater Gear (prop, shaft, strut, trim tabs, strainers)
Prep/Paint Bow/Stern Thruster
Prep/Paint Dinghy Bottom
Prep/Paint Wood Hull
Prep/Paint Interior
None at this time

RIGGING

- Clean & Wax Mast
Rig & Step Mast, Static Tune
Bend on Sails: Main Mizzen Genoa
Put Sails Below
Set Up Bimini/Dodger
Inspect/Service Lifelines
Winches, Clean and Lube
Rolling Furler, Clean and Lube

BRIGHTWORK

- STD Prep & Varnish or Cetol:
STD Exterior Interior
STD Clean & Oil Teak:
STD Exterior Interior

HULL & DECKS

- Are hull/decks Awlgrip painted?
Yes No
STD Clean/Wax:
STD Hull Deck Fly-Bridge Dinghy Hull
Awlwash/Awlcare (Awlgrip Boats if applicable)
STD Hull Decks Fly-Bridge
Polish SS Hardware and Rails

MECHANICAL

- Commission:
STD Main Engine(s) Genset (if applicable)
STD Commission Boat Systems
Other

OUTBOARDS

- Commission/Tune & Install Outboard
Make/Mdl/HP:
Fill Fuel Tank (add oil)

OTHER WORK/ NOTES

PAYMENT TERMS and CONDITIONS:

- All bills are due when presented. Service charges at a rate of 1.5% per month (18% per year) will be charged on amounts past due over 10 days and accounts will automatically be placed on COD and credit privileges withdrawn.
Attorney's fees and court costs incurred in enforcing collection of overdue accounts are the responsibility of the customer.

I have read and agree to Winter Island Yacht Yard Terms and Conditions, and Yard and Outside Contractors Policies. I hereby authorize Winter Island Yacht Yard to perform the services indicated above.

Owner's Signature: Date:



WINTER ISLAND YACHT YARD TERMS AND CONDITIONS

WINTER/SUMMER STORAGE POLICIES:

1. Yacht insurance must be maintained by the owner and be in effect while boat is at Winter Island Yacht Yard. A current certificate of insurance must be on file with the Office. Boats are not insured by Winter Island Yacht Yard against loss or damage unless the loss or damage is caused by Winter Island Yacht Yard's own negligence.
 - a. Insurance policies must include hull, liability, and pollution coverage.
2. Insurance restrictions do not allow boat owners to perform any work while boats are inside sheds or in lifts.
3. Winter Island Yacht Yard will adhere to owner-requested launch dates as closely as possible. However, due to weather and other unavoidable circumstances, changes may be required.
4. The summer storage season is defined as July 1st through September 15th. If a boat remains in the yard after June 30th, summer storage will be charged at the rate of \$50.00 per day.
5. Owners must pump out the holding tank (and flush hoses and macerator) before Winter Island Yacht Yard hauls for Winter/Summer Storage. **See Pump Out Procedure.**

OUTSIDE CONTRACTOR POLICIES:

*WIYY is a full-service yard with experience in all areas of yacht maintenance. We have working relationships with many specialty trades people and would welcome the opportunity to provide you an estimate for any service you request. All outside contractors (hereinafter called **OC**) must comply with the following policies:*

1. Owners must provide 24-hour advance written notice to the Office when intending to retain an **OC** to work on a boat located at Winter Island Yacht Yard.
2. **OC** must provide a current insurance certificate and a signed copy of WIYY Outside Contractors Agreement 2023 to the Office before performing any work.
3. **OC** must check in and out with the Office daily.
4. **OC** must abide by WIYY Yard Policies while on the premises.
5. Services provided by WIYY, to gain access to boats or to facilitate **OC** work, will be billed to the boat owner.
6. **OC** must work within Winter Island Yacht Yard's normal business hours (midApril–June, Mon-Sat 7:30am–4:00pm; July–March, Mon-Fri 7:30am – 4:00pm) unless prior specific arrangements with the Office are made.
7. **OC** must provide their own power cords, lights, tools, ladders, staging, etc., while working at Winter Island Yacht Yard.
8. **OC** are responsible to remove their own trash from the premises.
9. Clean up done by WIYY will be billed to boat owner's account.

We appreciate your help in keeping WIYY a safe and clean storage and repair facility. Rev. 2/24