



FOR OFFICE USE ONLY

- CERTIFICATE OF INSURANCE
- \$1000.00 DEPOSIT

**OUTSIDE STORAGE AGREEMENT 2024**

**Due: August 26, 2024**

A completed, signed work order, including decommissioning checklist, customer and boat information, keys (or combo), and boat location (with coordinates), is required **prior** to job scheduling and commencement.

Owner: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Town, State, Zip: \_\_\_\_\_  
 Primary Phone: \_\_\_\_\_  
 Alternate Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
**Requested Haul Date:** \_\_\_\_\_  
**Requested Launch Date:** \_\_\_\_\_

Boat Name: \_\_\_\_\_  
 Power  Sail Year \_\_\_\_\_  
 Age of standing Rigging: \_\_\_\_\_ Years  
 Painted Hull? Y / N  
 LOA \_\_\_\_\_ Beam \_\_\_\_\_ Draft \_\_\_\_\_ Disp \_\_\_\_\_  
 Mooring # \_\_\_\_\_ Mooring Co. \_\_\_\_\_  
 GPS Coordinates: \_\_\_\_\_  
 Key Location or Lock Combination: \_\_\_\_\_

- Pick Up at Mooring/Marina
- Dinghy Storage
- Wash Decks & Hardware for Salt Removal
- Shrink Wrap  
 (NOTE: Shrink wrap/frames to be removed by WIYY)  
 Access Door  
 Awlgrip Painted Hull
- Winterize Engine(s)
- Winterize Genset
- Winterize Boat Systems
- Winterize & Store Outboard  
 Make/Model \_\_\_\_\_ / \_\_\_\_\_  
 HP \_\_\_\_\_ Serial # \_\_\_\_\_
- Batteries Charged on Board

- Inspect/Advise Electronics  
 Autopilot  Radar  Chartplotter  
 VHF  Other \_\_\_\_\_
- Inspect and Service Steering System
- Inspect and Service Stuffing Box(s)
- Inspect and Service Seacocks
- Inspect Cutlass Bearing, Replace if Worn
- Clean Bilge
- Service Anchor Windlass
- Service Winches
- Service Furler
- Inspect Life Lines
- Clean and Store Sails/Dodger/Canvas  
 Main/Cover  Mizzen/cover  
 Genoa  Jib  
 Dodger  Other \_\_\_\_\_

WIYY is a full-service yard with experience in all areas of yacht maintenance. Please list here any additional work you would like performed:

\_\_\_\_\_

\_\_\_\_\_

Please find enclosed my **CERTIFICATE OF INSURANCE** and my **NON-REFUNDABLE DEPOSIT** of **\$1000.00** to reserve storage space. **I hereby authorize Winter Island Yacht Yard to haul, store and launch my boat according to the Terms and Conditions of the Storage Agreement (see page 2) and to perform additional services as indicated.**

Owner's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**CERTIFICATE of INSURANCE**      **SIGNATURE**      **\$1000.00 DEPOSIT**



## WINTER ISLAND YACHT YARD TERMS AND CONDITIONS

### WINTER/SUMMER STORAGE POLICIES:

1. Yacht insurance must be maintained by the owner and be in effect while boat is at Winter Island Yacht Yard. A current certificate of insurance must be on file with the Office. Boats are not insured by Winter Island Yacht Yard against loss or damage unless the loss or damage is caused by Winter Island Yacht Yard's own negligence.
  - a. Insurance policies must include hull, liability, and pollution coverage.
2. Insurance restrictions do not allow boat owners to perform any work while boats are inside sheds or in lifts.
3. Winter Island Yacht Yard will adhere to owner-requested launch dates as closely as possible. However, due to weather and other unavoidable circumstances, changes may be required.
4. The summer storage season is defined as July 1<sup>st</sup> through September 15<sup>th</sup>. If a boat remains in the yard after June 30<sup>th</sup>, summer storage will be charged at the rate of \$75.00 per day.
5. Owners must pump out the holding tank (and flush hoses and macerator) before Winter Island Yacht Yard hauls for Winter/Summer Storage. **See Pump Out Procedure.**

### OUTSIDE CONTRACTOR POLICIES:

*WIYY is a full-service yard with experience in all areas of yacht maintenance. We have working relationships with many specialty trades people and would welcome the opportunity to provide you an estimate for any service you request. All outside contractors (hereinafter called **OC**) must comply with the following policies:*

1. Owners must provide 24-hour advance written notice to the Office when intending to retain an **OC** to work on a boat located at Winter Island Yacht Yard.
2. **OC** must provide a current insurance certificate and a signed copy of WIYY Outside Contractors Agreement 2024 to the Office before performing any work.
3. **OC** must check in and out with the Office daily.
4. **OC** must abide by WIYY Yard Policies while on the premises.
5. Services provided by WIYY, to gain access to boats or to facilitate **OC** work, will be billed to the boat owner.
6. **OC** must work within Winter Island Yacht Yard's normal business hours (mid April–June, Mon-Sat 7:30am–4:00pm; July–March, Mon-Fri 7:30am – 4:00pm) unless prior specific arrangements with the Office are made.
7. **OC** must provide their own power cords, lights, tools, ladders, staging, etc., while working at Winter Island Yacht Yard.
8. **OC** are responsible to remove their own trash from the premises.
9. Clean up done by WIYY will be billed to boat owner's account.

**We appreciate your help in keeping WIYY a safe and clean storage and repair facility. Rev. 8/24**